Clinical records need to be produced in a timely manner for inspections and audits, but for many life sciences, medical devices, and research organizations, meeting such requirements is a difficult and time-consuming task.

Due to the collaborative nature of producing requirement documents, organizations need an end-to-end operational model that leverages an efficient document management system and a centralized team to coordinate with internal and external stakeholders.

Syntel’s Solution

Syntel has designed a trial master file (TMF) management solution that leverages a centralized managed services model to overcome the data, process and innovation-related issues of conducting clinical trials in an evolving digital world.

Syntel’s TMF management team consists of physicians, pharmacists, clinical research associates, and allied science graduates who have a deep understanding of CRO operations. Syntel employs industry-standard processes, teams of domain experts, and the latest technology to provide our clients with services like:

- TMF consulting
- Digitization
- Business operations
- Document migration
- Inspection and audit support
- Digital modernization
- Service desk and IT support

**TMF Building Blocks for Submission-ready Platform**

*Ensuring Seamless Steady State While Achieving Operational Excellence*

- Unique Resource Model
- Robust Process Adherence
- Experience of e-TMF Tools
- Unique Service Platform
- Ready Infrastructure

**Key Business Drivers for TMF Management**

- Compliance
- Quality
- Market Opportunities
- Sustainable Process
- Collaboration
Syntel has a wealth of experience managing both electronic and paper TMF to ensure data quality, regulatory compliance and inspection readiness. In our work with leading life sciences companies, we have collaborated with Contract Research Organizations (CROs) across the globe to meet FDA and MHRA audit requirements.

Another key step that life sciences companies must take is to proactively identify emerging technologies and TMF models that may disrupt the industry. With Syntel’s transformational approach, your operations are shifted to a centralized managed service model with standardized processes, greater transparency, and improved quality control — all of which enable better agility and responsiveness to evolving requirements and market drivers.

### Solution Highlights

- **Strong clinical domain experience**: 10+ years of experience with life sciences clients
- **Mature TMF capabilities**: In-depth knowledge of eTMF systems, TMF models, ICH GCP E6 guidelines, TMF Reference and OASIS Models
- **SyntBots automation**: IT tools and accelerators, robotic process automation and cognitive computing to automate repetitive manual processes
- **Independent quality control**: Achieve uncompromised and unbiased data quality and integrity with robust QC and QA processes
- **LEAN methodologies**: Higher productivity and efficiency with emphasis on continuous improvement

### Why Syntel?

- **Size, Scale and History** - 23,000+ associates at 30+ offices on four continents; Stable and profitable since 1980 (NASDAQ: SYNT)
- **Solutions for the “Two Speed World”** - Run-the-Business to drive efficiency and value; Change-the-Business to deliver client innovation
- **“Customer for Life” Philosophy** - Focus on world-class customer service with the agility to meet changing client needs
- **Investing in Excellence** - Sustained investments in world-class facilities, domain expertise, IP-based solutions, tools and accelerators
- **Integrated IT and KPO** - Tight technology and process alignment; Industry and domain-focused solutions

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**About Syntel**

Syntel (Nasdaq:SYNT) is a global provider of digital transformation, information technology and knowledge process services to Global 2000 companies. Syntel’s mission is to create new opportunities for clients by harnessing our passion, talent and innovation. We combine technology expertise, industry knowledge and a global delivery model to drive business value creation. Syntel’s “Customer for Life” philosophy drives our relentless focus to build long-term, collaborative client partnerships.

To learn more, visit us at: www.syntelinc.com